POLICY NO. 10-017

REVISION DATE: July 27, 2004

SUBJECT: Selection of Consultants

I. PURPOSE

To describe guidelines and responsibilities for selection of consultants and to describe their relationship with the Cooperative.

II. POLICY CONTENT

Consultants may be hired by the Board of Directors for specific projects such as cost of service studies, rate studies, long range financial forecasts, construction work plans, long range construction work plans, special engineering studies, internal control audits, etc. Qualifications, duties and fees for services they provide will be determined on a case by case basis.

The General Manager is authorized to engage the services of other consultants provided the fees for the services they perform are included in an approved budget. When the fee for the services provided by the consultants are expected to exceed $10,000, the general manager will use a competitive bidding process and award the contract based on the best value to the Cooperative. Recaps of the bids will be provided to the board.

III. RESPONSIBILITY

The Board of Directors is responsible for selection and retention of special consultants. The General Manager may engage special consultants in some situations as described in the policy content above.

ATTESTING:

_____ _____

Secretary President

_____

Date